

United States Secret Service

Freedom of Information Act Annual Report

FOIA Data submission Form for Treasury Bureaus Fiscal Year 1998 (Oct. 1, 1997 - Sept. 30,1998)

I. and II-A. (Not for bureaus.)

II-B. Brief Description of response-time ranges.

Response time in FY98 was approximately 60 days for complex requests.

C. Brief description why some requests are not granted.

The most common reasons why requests for records could not be granted are:

- 1) no records were found pertaining to the subject in the Secret Service, and
- 2) requesters did not satisfy all requirements.

III. Definition of terms and acronyms used in this report.

N/A

IV. Exemption 3 Statutes.

A. List of Exemption 3 statutes relied on by agency during fiscal year.

Title III, 18 USC 2510-2550, and Rule 6(E) of the Federal Rules of Criminal Procedures

1. Brief description of type(s) of information withheld under each statute.

- 1) Title III, 18 USC 2510-2550 (Intercepted communications wiretaps), and
- 2) Rule 6(E) of the Federal Rules of Criminal Procedure (Grand Jury material).

2. Statement of whether a court has upheld the use of each statute. If so, then cite example.

N/A

V. FOIA/PA Access Requests. Include all access requests, whether first-party or third-party.

A. Number of initial requests. Total of the numbers in lines 1 and 2, minus the number in line 3, should equal the number in line 4.

1. Number of requests pending as of end of preceding fiscal year (1997): 183
2. Number of requests received during current fiscal year: 545
3. Number of requests processed during current fiscal year: 481
4. Number of requests pending as of end of current fiscal year: 247

B. Disposition of initial requests.

1. Total grants: 106
2. Partial grants: 133
3. Denials: 9
- a. Number of times each FOIA exemption used (counting each exemption once per request):

(b)(1)	0	(b)(6)	29	(b)(7)(E)	55
(b)(2)	72	(b)(7)(A)	5	(b)(7)(F)	2
(b)(3)	11	(b)(7)(B)	0	(b)(8)	0
(b)(4)	3	(b)(7)(C)	128	(b)(9)	0
(b)(5)	33	(b)(7)(D)	39		

4. Other reasons for nondisclosure (total): 189

- a. No records: 74
- b. Referrals: 11
- c. Withdrawn: 10
- d. Fee-related:
- e. Records not reasonably described:
- f. Not a proper FOIA request for some other reason:
- g. Not an agency record: 9
- h. Duplicate request:
- i. Other (specify): Letters E through H are ADMINISTRATIVELY CLOSED: 85

VI. Appeals of initial denials of FOIA/PA requests. Again, include all access requests, whether first-party or third-party.

A. Number of Appeals

1. Number of appeals received during fiscal year: 28
2. Number of appeals processed during fiscal year: 12

B. Disposition of appeals.

1. Number completely withheld: 4
 2. Number partially reversed: 3
 3. Number completely reversed: 1
- a. Number of times each FOIA exemption used (counting each exemption once per request):

(b)(1)		(b)(6)	1	(b)(7)(E)	2
(b)(2)	2	(b)(7)(A)		(b)(7)(F)	
(b)(3)		(b)(7)(B)		(b)(8)	
(b)(4)	3	(b)(7)(C)	2	(b)(9)	
(b)(5)		(b)(7)(D)			

The three appeals were based on no-records responses.

4. Other reasons for non-disclosure (total): 8

- a. No records: 4
- b. Referrals: 3
- c. Withdrawn:
- d. Fee-related: 1
- e. Records not reasonably described:
- f. Not a proper request/appeal for some other reason:
- g. Not an agency record:
- h. Duplicate request:
- i. Other (specify):

VII. Compliance with Time Limits/Status of Pending Requests.

A. Median time for processing requests.

1. Simple Requests (report only if multi-track processing is used. If not used, report as N/A).

Multi-track processing is used. However, the Service's FOI/PA request tracking system was not designed to report on information needed for this section.

a. Number of requests processed: N/A

b. Median number of days to process: N/A

2. Complex Requests (specify for any and all tracks used).

a. Number of requests processed: 481

b. Median number of days to process: 60

3. Requests accorded expedited processing.

a. Number of requests processed: N/A

b. Median number of days process: N/A

B. Status of pending requests (bureaus using multiple tracks may provide number of each track, as well as total).

1. Number of requests pending at end of FY 98: 247

2. Median number of days that such requests were pending as of that date: 113

VIII. Comparisons with Previous Fiscal Year (Not Required).

IX. Costs/FOIA Staffing.

A. Staffing levels.

1. Number of full time FOIA personnel: 9

2. Number of personnel with part-time or occasional FOIA duties (in total work-years): 7

3. Total number of personnel (in work-years): 16

B. Total costs (staff and resources combined).

1. FOIA processing (including appeals): \$613,326.98
2. Litigation-related activities (estimated): \$0
3. Total Costs: \$613,326.98
4. Comparison with previous years. (Not required.)

C. Statement of additional resources needed for FOIA compliance (optional).

X. Fees.

A. Total fees collected FY 98: \$36.00

B. Percentage of total costs: 0%

XI. FOIA Regulations. (Not Required.)

**ATTACHMENT:
BASIC TERMS**